**COMMITTEE ANNUAL REPORT ( DRAFT TEMPLATE)**

**Committee Annual Report for the year ended: insert date of Annual Meeting here**

**WI: insert name of WI here**

**Charity reg. no. if registered**

**Committee members for the year ended: insert date of Annual Meeting here**

**List names of committee members here including any who were only in post for some of the year.**

**The WI is an association governed by the Constitution and Rules for Women’s Institutes signed by this WI on: insert the date your WI was formed**

**The WI objects are to advance the education of women and girls, to promote sustainable development and to advance health for the public benefit. This WI has, during the past year had a variety of speakers on such educational topics as: insert here a list of speakers and other educational activities undertaken by members this year**

**Members have also joined in with various local and federation activities such as: insert here a list of activities including numbers taking part**

**In order to fund our activities, we held the following events during the year insert here a list of fundraising events and any other comments about them**

**Our WI has held the following fundraising activities for local charities which benefit women and girls insert here a list of fundraising activities and any other comments about them**

**As the WI financial year does not coincide with the calendar year, the amount held in the WI funds at the end of the year enables us to continue our activities until the subscriptions are due for the next year. Insert here any other information you would like to include about your WI e.g. Sub-groups**

**The WI Committee Members declare that they have approved the Committee Report**

**President name and signature Date:**

**Secretary name and signature Date:**